

Updated Language in AL Center Course Modules as of January 1, 2019
(changes are highlighted)

In the early pages of the module which are the same for all AL courses

Accelerated Course Format and Expectations

The accelerated learning course format is one four-hour, face-to-face class meeting held one night per week for six weeks (24 hours total), usually from 6:00 to 10:00 p.m. Students also participate in online discussions for an additional two hours per week prior to each of the six class meeting (12 hours total). These two elements, face-to-face meetings and online discussions, comprise the 36 hours of instructor-student contact for each course. In addition, students are expected to spend an additional 16-18 hours prior to each of the six class meetings (96-108 hours total) working independently on homework assignments. The number of hours of instructor-student contact and independent work hours totals 132-144 hours for this three-credit course, though some students may take more time to complete their homework and preparation.

Accelerated Learning blended courses begin on the first day of the six-week term (*usually a Monday*), though the classroom meeting may be on a different day of the week. The blended course ends on the last day of the six-week term.

Courses will open in Blackboard three days before the beginning of the six-week term, so students will have access to the course materials at that time. Instructors should communicate with students prior to the start of the six-week term. If the classroom session falls on a day of the week later than the first day of the six-week term, the instructor will encourage students to complete work prior to the classroom meeting.

Due Dates: Unless otherwise stated in the course materials or by the instructor, all work for the first week is generally due by the end of the first week (Sunday at 11:59pm), work for the second through fifth weeks is due on the day of the classroom meeting by the time the class starts, and work for the sixth week is due by the end of the course, which is the last day of the six-week term.

Online Discussion Questions

Except for Week 1, online discussion questions related to each session are to be complete prior to the face to face classroom session. Your instructor will communicate specific due dates for Week 1. Students should not delay in reading the discussion questions in the learning management system, so they can formulate a post in response to the question several days prior to the face-to-face sessions. Each student will then develop a reply to two other students' initial posts. See the chart in the online learning management system to further help you determine when initial posts and replies are due.

Within the units of module

In Week 1, the heading for the Assignment section now reads

Assignments to be Completed by the End of Week 1

In Week 6, the heading for the Assignment section may be divided between assignments due prior to the classroom meeting and those due by the end of the week

Assignments to be Completed Prior to Session 6

Online Discussions

2. Complete Discussion 6.1 and Discussion 6.2 online in the learning management system . . .

Assignments

3. Attributes of a Leader Paper: Submit the Attributes of a Leader paper . . .

Assignments to be Completed by the end of the six-week term

4. Leadership Assessment Paper Final: Submit the Leadership Assessment Paper in the corresponding dropbox in the online learning management system.

Online Discussion Instructions inside Blackboard

INSTRUCTIONS: Follow for all discussion forums for all units:

Develop an initial post in response to the question(s) of approximately 250 words. Then provide a substantive reply of at least 100 words to two of your classmates. You will be graded on:

- Specific and effective use of course content and concepts that fully answers the question(s)
- The clarity and depth of your writing, as exhibited by a thesis statement and supporting evidence
- Effective use of writing style and mechanics, academic language, grammar, and citations in APA or other format specified by your instructor

Initial and reply posts completed after the due date may not be accepted, but at minimum will result in a 50% reduction in points. See the chart below to determine the due dates for your discussion posts.

Except for Week 1 (and possibly Week 6), the online work related to each session is to be completed prior to the face to face classroom session. Your instructor will communicate specific due dates for Week 1 (and if necessary, Week 6), due no later than the end of that week (Sunday at 11:59pm).

Day of Face to Face Class	Initial Post Due	Reply Posts Due
	three days before class	one day before class
Monday	Friday	Sunday
Tuesday	Saturday	Monday
Wednesday	Sunday	Tuesday
Thursday	Monday	Wednesday