

Presentation Rubric 07 20 2015					
	Unacceptable-F Range	Inadequate-D Range	Meets Requirements-C Range	Very Good-B Range	Exceptional-A Range
<b>PREPARATION, ORGANIZATION, AND USE OF TIME (30%)</b>	Points Range: 0 (0%) - 17.7 (17.7%)	Points Range: 18 (18%) - 20.7 (20.7%)	Points Range: 21 (21%) - 23.7 (23.7%)	Points Range: 24 (24%) - 26.7 (26.7%)	Points Range: 27 (27%) - 30 (30%)
	Presentation demonstrates lack of preparation and organization. Presentation lacks organizational pattern and transitions within the main body. The intro lacks attention-getting techniques and lacks preview. The conclusion lacks summary and closing statement. Presentation is drastically under or over the time limit allowed.	Presentation is difficult to follow due to undeveloped organizational pattern and missing or unclear transitions. The intro is unimaginative ("Today, I'm going to talk about...") and the preview is unclear. The summary is unclear or missing and closing statement ineffectual. Presentation is somewhat over or under the time limit allowed. No outline is submitted (if instructor requires an outline).	Presentation adheres to a basic organizational pattern (topical, chronological) that can be easily followed by audience. Transition statements indicate each new point in the speech. The intro indicates the topic and purpose of the presentation and previews main points. Conclusion offers closing and summary. Presentation meets the time limit allowed. Outline is submitted and is effectively organized (if instructor requires an outline).	Presentation implements an organizational pattern that is easy to follow and uses effective transitions within the main body. The intro attempts to stimulate attention and previews the main points. The conclusion summarizes the main points and offers closing statements that reinforce the main purpose. The presentation uses the given time parameters very well, with all of the main points made within the time limits set. Outline is submitted and clearly articulates the main points (if instructor requires an outline).	Presentation flows clearly and smoothly due to strong organizational pattern and clear transitions within the main body of the speech. The intro stimulates attention, previews the main points, and provides reasons for audience to listen. Conclusion not only summarizes the main points of the presentation, but also provides a memorable closing that reinforces the main purpose of the presentation. The presentation uses the given time parameters excellently, using no fillers or pauses, and does not rush through material to finish. The student presents a complete, typed outline to the instructor (if instructor requires an outline) at the start of the presentation and the outline clearly articulates the main points of the presentation. Overall, the speaker is very well prepared and clearly understands the content and sources.
<b>CONTENT (40%)</b>	Points Range: 0 (0%) - 23.6 (23.6%)	Points Range: 24 (24%) - 27.6 (27.6%)	Points Range: 28 (28%) - 31.6 (31.6%)	Points Range: 32 (32%) - 35.6 (35.6%)	Points Range: 36 (36%) - 40 (40%)
	Presentation does not conform to the parameters of the assignment and/or lacks sufficient information to cover the subject of the presentation adequately. Includes excessive grammatical or syntactical errors. Visual aids non-existent.	Presentation conforms to some of the parameters of the assignment, but omits some major elements. The information presented lacks depth and breadth. Presentation fails to make use of supporting evidence. Many grammatical or syntactical errors. Visual aids are present but difficult to read or follow.	Presentation conforms to the parameters of the assignment and conforms to time limits. The main points of the presentation are developed with information appropriate to the level of the audience. Presentation is appropriate in content for the audience. Visual aids do not detract but support information clearly.	Presentation conforms to the parameters of the assignment and conforms to time limits. Demonstrates research of topic. The main points of the presentation are developed using resources such as examples, statistics, or testimony. Arguments are supported by evidence. There may be one or two grammatical errors. The topic challenges the audience to think. Visual aids support and enhance the presentation.	Presentation conforms to the parameters of the assignment and time limits. The purpose and main points of presentation are well-developed using a mix of appropriate resources like examples, statistics, and testimony. Arguments are clearly reasoned and supported by appropriate evidence. The speaker has chosen a topic that provides a new understanding, attempts to increase understanding of a difficult or unfamiliar topic, or attempts to win agreement from an audience inclined to disagree with the speaker's purpose. The message is targeted to the audience. There are no grammatical or syntactical errors. Visual aids support, enhance and improve overall comprehension for the audience.
<b>VOCAL DELIVERY (15%)</b>	Points Range: 0 (0%) - 8.85 (8.85%)	Points Range: 9 (9%) - 10.35 (10.35%)	Points Range: 10.5 (10.5%) - 11.85 (11.85%)	Points Range: 12 (12%) - 13.35 (13.35%)	Points Range: 13.5 (13.5%) - 15 (15%)
	Vocal delivery is unpolished and unpracticed. Delivery is hampered by distracting vocal mannerisms ("uhm"), ineffective rate (too fast or too slow), pitch, and volume variations (monotone), and lacks the enthusiasm or intensity required for the purpose of the speech.	Speaker may sound monotone at times because of the lack of variation in rate, pitch, and volume. Vocal distractions become obvious at times, and may divert attention from the message. Presentation may sound memorized or may sound unnatural, as if reading text.	Vocal delivery exhibits some enthusiasm or interest for the topic. The speaker uses the natural variations of pitch, rate, and volume. Some vocal distractions are evident. The presentation sounds extemporaneous (the presentation is not read from a manuscript or read word-for word).	Vocal delivery displays an interest and enthusiasm for the topic. The speaker effectively uses variations in pitch, rate, and volume to hold the audience's attention. Vocal distractions may occur, but are limited. The presentation sounds extemporaneous (the presentation is not read from a manuscript or read word-for-word).	Vocal delivery is dynamic, mirroring the enthusiasm or intensity of the subject matter. The speaker holds the audience's attention from beginning to end and by purposeful variation of rate, pitch and volume. Language is purposefully chosen to create vivid and memorable images. Vocal distractions are minimal. The presentation is delivered extemporaneously, in a conversational manner (the presentation is not read from a manuscript or memorized word-for-word).
<b>PHYSICAL DELIVERY (15%)</b>	Points Range: 0 (0%) - 8.85 (8.85%)	Points Range: 9 (9%) - 10.35 (10.35%)	Points Range: 10.5 (10.5%) - 11.85 (11.85%)	Points Range: 12 (12%) - 13.35 (13.35%)	Points Range: 13.5 (13.5%) - 15 (15%)
	Physical delivery is unpolished and unpracticed. Delivery is hampered by distracting non-verbal mannerisms (such as shuffling feet), lacks confident poise, and use of gestures is non-existent (hands in pockets) or inappropriate. Minimal eye contact with audience.	Physical delivery lacks consistent poise. Nonverbal mannerisms may distract from the message. Gestures are stiff or repetitive. Eye contact with audience is limited, with the speaker spending a great deal of time looking at notes, floor, or over the audience heads.	Physical delivery displays poise throughout. Speaker may not move beyond the lectern or podium, yet holds audience's attention for most of the presentation. Speaker uses direct eye contact but relies on notes. Some distracting mannerisms may surface.	Physical delivery displays confidence and poise. The speaker attempts movement beyond the lectern or podium in an effort to create interest. Gestures appear natural, not stiff. Speaker uses direct eye contact with the audience. Use of notes is apparent, but not distracting. Distracting movements are few.	Physical delivery is confident, displaying good posture and poise throughout presentation. The speaker holds the audience's attention by purposeful movement. Gestures are natural and varied throughout presentation. Speaker engages the audience with strong, direct eye contact, using notes only for limited cueing. Distracting mannerisms are minimal.