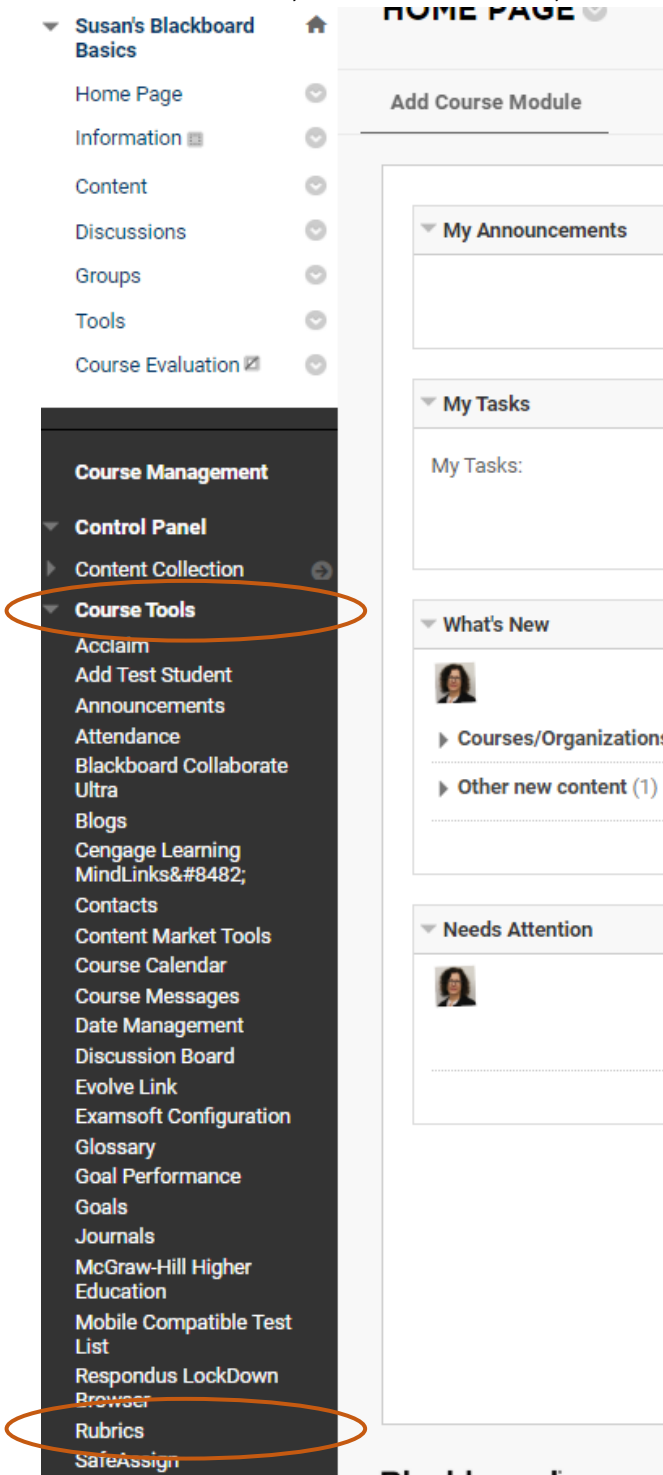
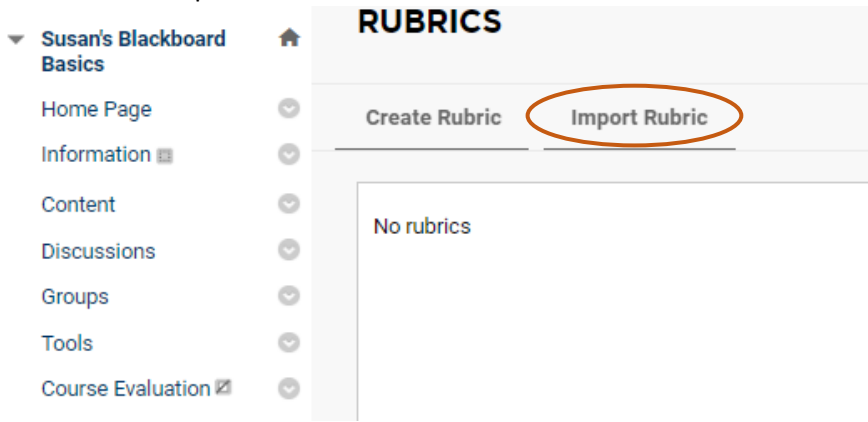


Import a Rubric into a Blackboard Course

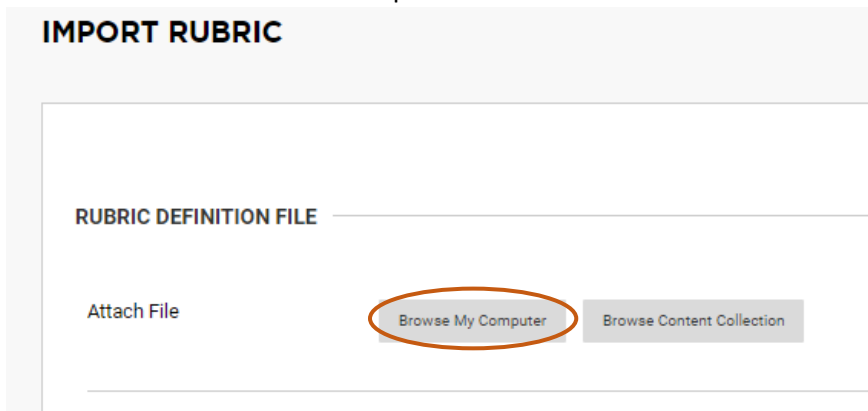
1. In the course, click on Course Tools, then click on Rubrics.



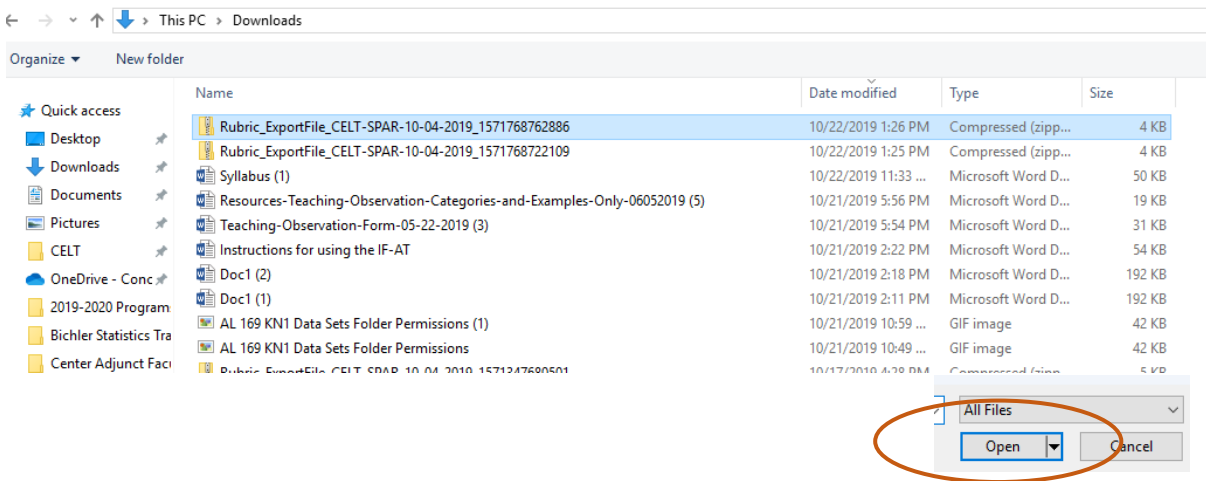
2. Click Import Rubric.



3. Click Browse My Computer to find the rubric zip file. It MUST be a zip file. Contact your Program Director if you do not have the rubric zip file.



4. Choose the file, click Open.



5. Click Submit. It may take a few minutes for the rubric to finish importing.

IMPORT RUBRIC

RUBRIC DEFINITION FILE

Attach File

Selected File File Name **Rubric_ExportFile_CELT-SPAR-10-04-2019_1571768762886.zip**

6. When the import is complete you will see a message similar to this one. Click OK (lower right corner) and you will see the Rubric has been imported.

RUBRIC IMPORT RESULT

The detail of rubric import result is
Oct 22, 2019 4:15:32 PM - [INFORMATION] Information: The rubric Global Learning Outcome #1 Christian Faith - Assessment Rubric has been imported.
Oct 22, 2019 4:15:51 PM - [INFORMATION] Information: Invalid course links have been removed successfully.
Removed numbers:
Self-Referred:0
Loop:0
Oct 22, 2019 4:15:51 PM - [WARNING] Status: The operation import has completed.
Oct 22, 2019 4:15:51 PM - [INFORMATION] Information: The operation took 19.93 seconds to complete.

The process component.csresource links took 0.00 seconds
The process Course Menu took 0.01 seconds
The process Learn Rubrics took 0.06 seconds
The process Content Alignments took 0.05 seconds
The process Cleanup took 0.07 seconds
The process McGraw-Hill Course Cx Component took 0.01 seconds
The process Self and Peer Assessment took 0.00 seconds

Tuesday, October 22, 2019 4:15:52 PM CDT

7. Rubric successfully imported.

RUBRICS

Create Rubric Import Rubric

NAME	DESCRIPTION	DATE LAST EDITED
Global Learning Outcome #1 Christian Faith - Assessment Rubric	10-04-2019	October 22, 2019