

7. Grade an Assignment Using a Rubric

- a. Click on Grade Center, then click on Needs Grading. Click on the student name to show their assignment submission.

The screenshot shows the 'Needs Grading' page in Blackboard. On the left, the 'Grade Center' and 'Needs Grading' options are highlighted with a red arrow. The main content area displays a table with the following data:

Category	Item Name	User Attempt	Date Submitted	Due Date
Session I Learning Style Paper	Session I Learning Style Paper Drop Box	Susan (Test Student) Gallanis	November 25, 2014 1:08:04 PM	

A red arrow points to the student name 'Susan (Test Student) Gallanis' in the 'User Attempt' column.

- b. You can enter comments and feedback without downloading the paper (inline grading). More information about inline grading is described in the Blackboard Basics session. To view and grade using the rubric, click on the mall arrow.

The screenshot shows the 'Needs Grading' page for a specific student, 'Susan (Test Student) Gallanis'. The page displays the student's submission details, including the grade and a comment. A red arrow points to the student's name. The submission details are as follows:

GRADE	Last Graded Attempt	Score
1/12/15 9:06 AM Attempt		/100

The submission details also show a 'SUBMISSION' section with a file named 'Rubric Script 2.docx' and a 'COMMENTS' section with the text: 'Here's my paper!'.

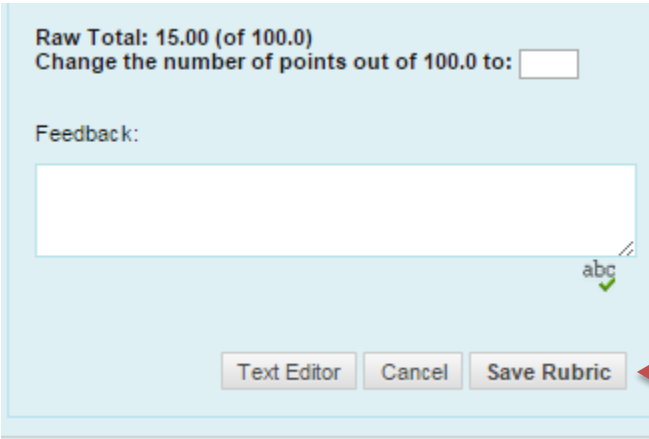
- c. Click on the rubric title to view the rubric.

The screenshot shows the 'Assignment Details' page for a grade attempt. At the top, the 'GRADE' section shows 'Last Graded Attempt' with a score of '/100'. Below this, the attempt date and time are '1/12/15 9:06 AM' and the score is '/100'. The 'GRADE BY RUBRIC' section is highlighted, showing 'TEST RUBRIC 1' as the selected rubric, with a red arrow pointing to the link. Below the rubric, there is a 'FEEDBACK - SHOWN TO LEARNER' section with a text input field and a character count of 0. At the bottom, there are 'Cancel', 'Save Draft', and 'Submit' buttons.

- d. Click on Show Descriptions to show more rubric details. Click on Show Feedback to enter individual feedback. Click on the buttons to grade using the rubric.

The screenshot shows the 'Assignment Details' page with the 'GRADE BY RUBRIC' section expanded. The 'TEST RUBRIC 1' section is highlighted, and the 'Show Descriptions' and 'Show Feedback' checkboxes are checked, with red arrows pointing to them. Below this, the 'THEISIS STATEMENT' section is visible, showing four performance levels: 'Novice' (10 points, 10%), 'Competent' (15 points, 15%), 'Proficient' (18 points, 18%), and 'New Column4' (20 points, 20%). The 'Competent' option is selected, indicated by a green checkmark and a red arrow. Below the rubric, there is a 'Feedback:' section with a text input field containing 'Nice job!' and a character count of 'abc'.

- e. At the bottom of the rubric is another text box for overall feedback. When finished click Save Rubric.



Raw Total: 15.00 (of 100.0)
Change the number of points out of 100.0 to:

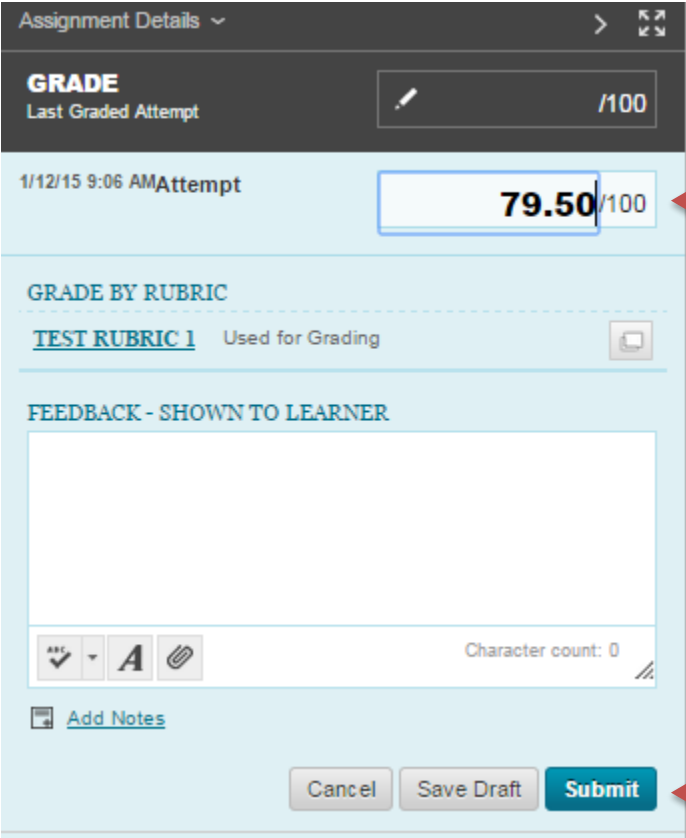
Feedback:

abc ✓

Text Editor Cancel Save Rubric

A red arrow points to the "Save Rubric" button.

- f. The score will be entered for you. Click Submit. The score will be added to the Grade Center and the student will receive the graded assignment with rubric details.



Assignment Details

GRADE /100
Last Graded Attempt

1/12/15 9:06 AM Attempt **79.50** /100

GRADE BY RUBRIC

TEST RUBRIC 1 Used for Grading

FEEDBACK - SHOWN TO LEARNER

Character count: 0

Add Notes

Cancel Save Draft **Submit**

Red arrows point to the score field and the Submit button.