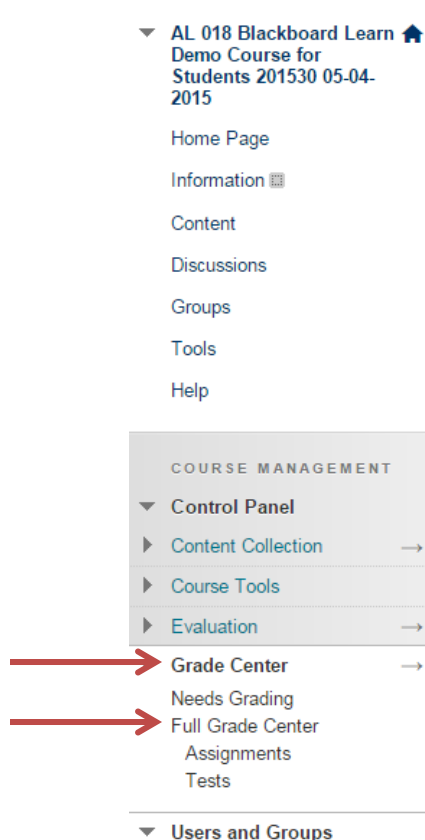


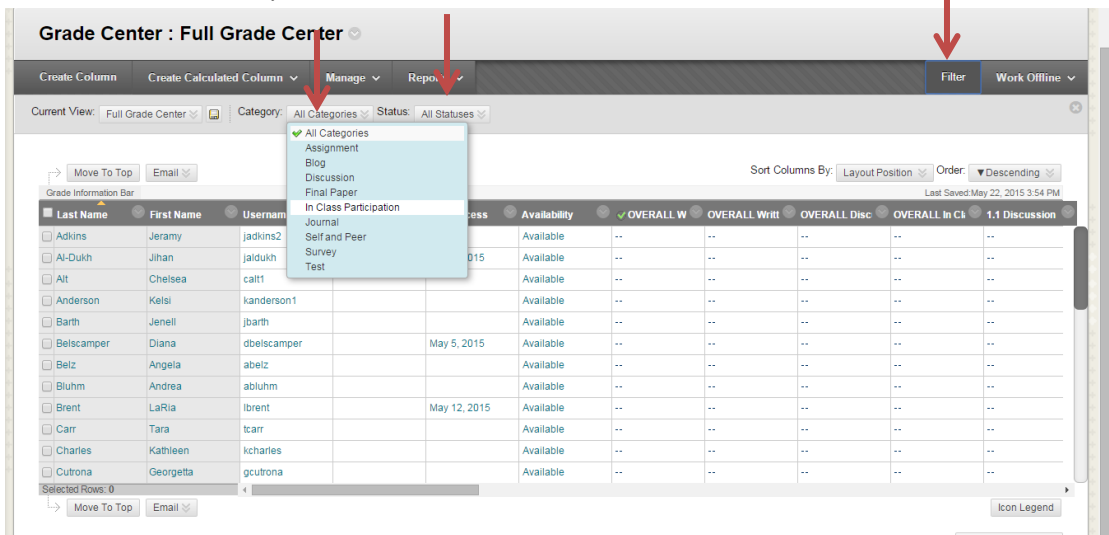
Filter Grade Center Columns

If there are a lot of columns in the Grade Center, you can filter them to limit the number of columns to view by category or status.

1. In your course, click on Grade Center, then Full Grade Center.



2. Click on Filter. To filter by status, click on All Statuses and choose the status you wish to view. To filter by category, click on All Categories and click on the category columns you wish to view such as In Class Participation.



- Now the Grade Center view will show only the columns in the In Class Participation category (6 columns).

Current View: Full Grade Center(Default) Category: In Class Participation Status: All Statuses

Sort Columns By: Layout Position Order: Descending

Last Name	First Name	Student ID	Last Access	Availability	Session 1 Clas:	Session 2 Clas:	Session 3 Clas:	Session 4 Clas:	Session 5 Clas:	Session 6 Clas:
Adkins	Jeremy			Available
Al-Dukh	Jihan		May 7, 2015	Available
Alt	Chelsea			Available
Anderson	Kelsi			Available
Barth	Jenell			Available
Belscamper	Diana		May 5, 2015	Available
Belz	Angela			Available
Bluhm	Andrea			Available
Brent	LaRia		May 12, 2015	Available
Carr	Tara			Available
Charles	Kathleen			Available
Cutrona	Georgetta			Available

- When you are finished, change the Category to be viewed back to All Categories.

Grade Center : Full Grade Center

Create Column Create Calculated Column Manage Reports Filter Work Offline

Current View: Full Grade Center(Default) Category: In Class Participation Status: All Statuses

Sort Columns By: Layout Position Order: Descending

Last Name	First Name	Student ID	Last Access	Availability	Session 1 Clas:	Session 2 Clas:	Session 3 Clas:	Session 4 Clas:	Session 5 Clas:	Session 6 Clas:
Adkins	Jeremy			Available
Al-Dukh	Jihan			Available
Alt	Chelsea			Available
Anderson	Kelsi			Available
Barth	Jenell			Available
Belscamper	Diana		May 5, 2015	Available
Belz	Angela			Available
Bluhm	Andrea			Available
Brent	LaRia		May 12, 2015	Available
Carr	Tara			Available
Charles	Kathleen			Available
Cutrona	Georgetta			Available