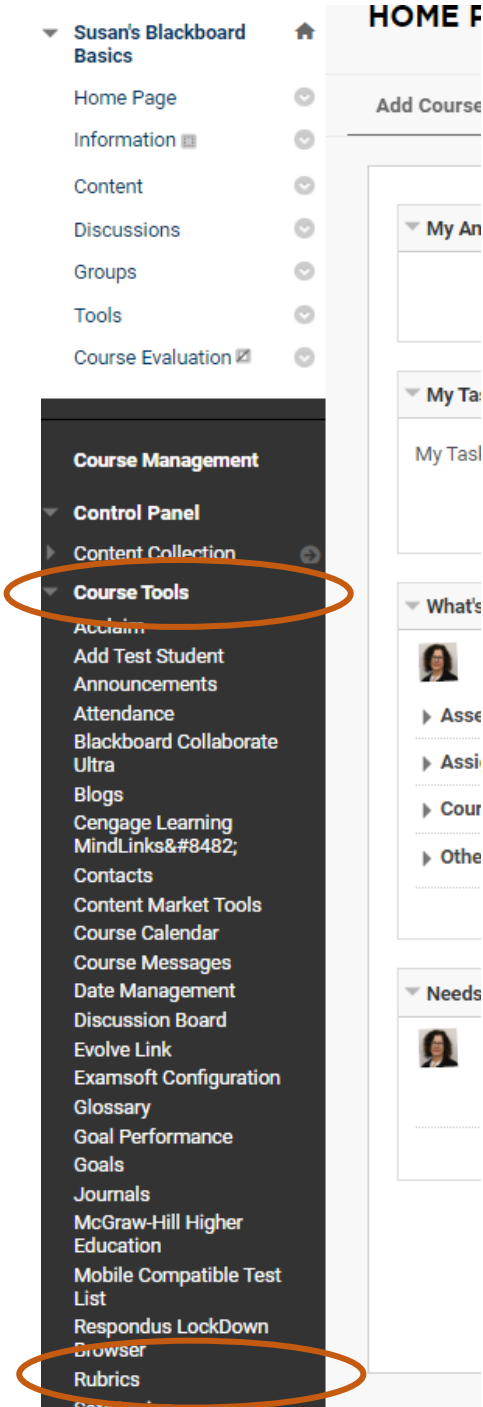


Export a Rubric

1. In the course, click on Course Tools, then click on Rubrics.



2. Click the checkbox next to the rubric name you want to export, then click Export.

RUBRICS

Create Rubric Import Rubric

NAME	DESCRIPTION
Global Learning Outcome #1 Christian Faith - Assessment Rubric	10-04-2019

Buttons: Delete, Export (circled around the selected row)

3. Click Submit.

RUBRIC EXPORT SETTINGS

EXPORT RUBRIC LIST

NAME	DESCRIPTION
Global Learning Outcome #1 Christian Faith - Assessment Rubric	10-04-2019

EXPORT LOCATION

Export to Local Computer. Export to Content Collection.

Buttons: Cancel, Submit (circled)

4. Click Download.

DOWNLOAD EXPORTED RUBRIC(S)

Click the button below to download exported rubric(s) to the local computer.

DOWNLOAD (circled)

5. The rubric will be downloaded to your computer as a zip file. Do NOT open or extract the zip file before sharing or importing the rubric into another course.

