

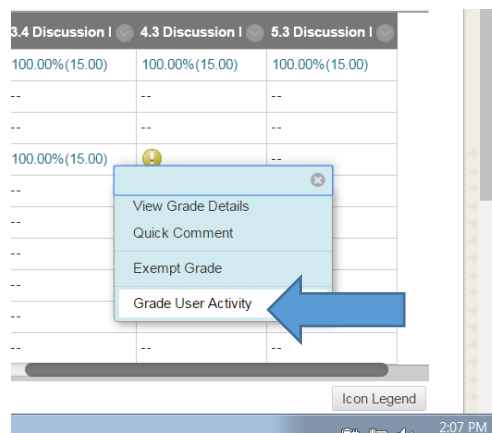
## Work Around for Seeing Wrong Assignment Detail in Grade Center

If an instructor accesses an assignment through the Full Grade Center link, the assignment accessed will be for the wrong student. Until the problem is corrected follow the steps below if grading or editing a grade from the Full Grade Center link.

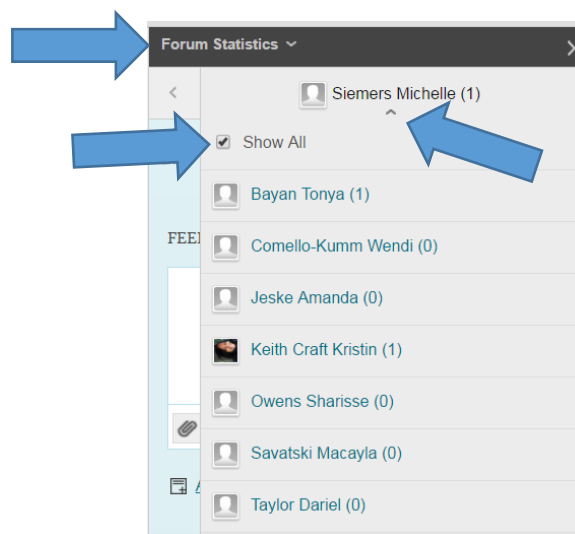
NOTE: Assignments accessed through the Needs Grading link are not affected (the correct student assignment will appear).

### For Discussion Boards

1. From the Full Grade Center, find the Discussion Board column you want to grade (or edit). Hover mouse over the cell for an individual student's submission (there will be a yellow icon in the cell if ungraded, or a score if already graded and you want to edit a grade). A chevron will appear. Click on the chevron to the right. Click Grade User Activity.

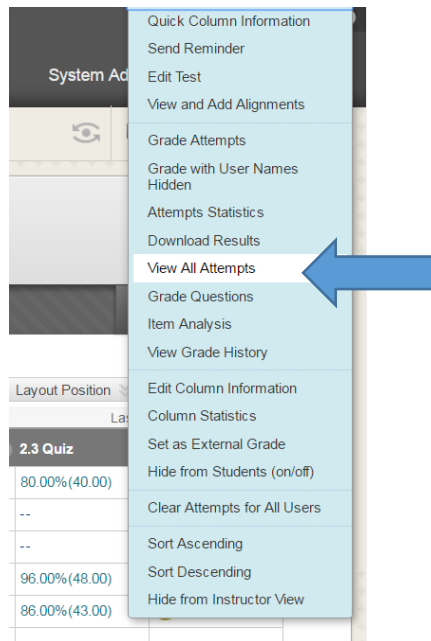


2. You will see the wrong student's information. On the right side of the screen, look for Forum Statistics. Beneath that you will see the (wrong) student's name. Click on the small chevron beneath the name, then click the Show All box. All students who have responded to the discussion board will appear. Click on the student name that you want to grade (or edit the grade) from here.



## For Tests or Quizzes

1. Find the column header for the quiz or test. Click the Chevron to the right of the name of the quiz or test. Choose "View All Attempts" from the drop down menu.



2. You will see all attempts by name. Click on the chevron to the right of the grade for the individual student. You will see the individual quiz attempt that you can grade (or edit a question grade).

**View All Attempts : 2.3 Quiz**

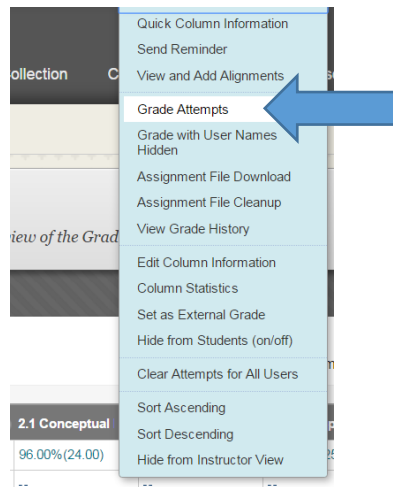
Grade Attempts    Grade Anonymously    Grade By Question

| Last Name ▲ | First Name | Username | Grade | Attempt Number | Date                         | Status    | Duration |
|-------------|------------|----------|-------|----------------|------------------------------|-----------|----------|
|             |            |          | 40    | 1              | February 2, 2017 1:28:30 AM  | Completed | 00:44:18 |
|             |            |          | 48    | 1              | February 25, 2017 1:27:30 PM | Completed | 00:27:18 |
|             |            |          | 43    | 1              | February 16, 2017 8:53:59 PM | Completed | 00:30:16 |
|             |            |          | 38    | 1              | January 24, 2017 7:49:41 AM  | Completed | 00:32:44 |

Displaying 1 to 4 of 4 items    Show All    Edit Page

## For Assignments (“drop boxes”)

1. Find the column header for the assignment you want to see. Hover mouse over the column header and click on the chevron that appears. Click Grade Attempts



2. Under the assignment name click Jump to... An option below will appear under the assignment name. Select the assignment from the drop down box, select the student, select the attempt#. Click Go to view and grade the assignment.

**Grade Assignment: 2.1 Conceptual Inventory Unit II Drop Box**

Assign a grade and feedback for the current assignment attempt. Override the overall grade for the assignment by typing a grade in the grade field. If multiple attempts for a test have been allowed, a Student's grade is not released until all of the attempts have been graded. Click **Hide User Names** to grade attempts with user names hidden. Click **Show User Names** to display user information. [More Help](#)

Item:  User:  Attempt:

A screenshot of the 'Grade Assignment' interface. At the top, there is a title 'Grade Assignment: 2.1 Conceptual Inventory Unit II Drop Box' and a paragraph of instructions. Below the instructions is a control bar with several elements: a 'Jump to...' button, a 'Hide User Names' button, and a 'Refresh' button. Underneath these buttons is a form with three drop-down menus labeled 'Item:', 'User:', and 'Attempt:', each with '-Select-' as the current selection. To the right of these menus is a 'Go' button. Five blue arrows point to the 'Item:' menu, the 'User:' menu, the 'Attempt:' menu, the 'Go' button, and the 'Jump to...' button.