

Grading an assignment using Inline Grading

1. How to grade an assignment using Inline Grading

- a. Click on Grade Center and then click on Needs Grading. Click on the student name to show their assignment submission.

The screenshot shows the LMS interface for a course. On the left is a navigation menu with 'Grade Center' expanded to show 'Needs Grading'. The main area displays a table of assignments for a student named Susan (Test Student) Gallanis. The table has columns for Category, Item Name, User Attempt, Date Submitted, and Due Date. The first row is a Discussion titled 'Friday Forum' submitted on February 13, 2015. The next three rows are Assignments titled 'Essay 1 Dropbox (with rubric)' and two 'Essay 2' attempts. The second 'Essay 2' attempt is highlighted with a red arrow pointing to the student's name. Another red arrow points to the 'Needs Grading' link in the left sidebar. At the bottom right, it says 'Displaying 1 to 4 of 4 items' with 'Show All' and 'Edit Paging...' buttons.

Category	Item Name	User Attempt	Date Submitted	Due Date
Discussion	Friday Forum	Susan (Test Student) Gallanis	February 13, 2015 11:12:54 AM	
Assignment	Essay 1 Dropbox (with rubric)	Susan (Test Student) Gallanis (Attempt 2 of 2)	April 22, 2015 2:12:09 PM	
Assignment	Essay 2	Susan (Test Student) Gallanis (Attempt 1 of 2)	April 27, 2015 9:51:57 AM LATE	October 31, 2014
Assignment	Essay 2	Susan (Test Student) Gallanis (Attempt 2 of 2)	April 27, 2015 9:56:35 AM LATE	October 31, 2014

- b. You'll see the student's paper. Click on the Comment button to add your feedback. There is no need to download the paper. All comments will be saved. Click on the small down arrow for an additional feedback box. If you enabled SafeAssign, click on SafeAssign to view the similarity report. Enter a score. Click Submit when finished.

The screenshot shows the 'Grade Assignment: Essay 2' interface. At the top, it says 'Viewing 4 of 4 gradable items' and shows the student's name 'Susan (Test Student) Gallanis (Attempt 2 of 2)'. Below this is a toolbar with a comment icon (a speech bubble) highlighted by a red arrow and a box labeled 'Comment button'. The main area displays the student's essay text, which includes the title 'STUDENT APATHY' and several paragraphs of text. On the right side, there is a 'Grade' section with a dropdown menu set to 'ATTEMPT 2 (LATE)' and a score field containing '/100', highlighted by a red arrow and a box labeled 'Enter score'. Below the grade section is a 'SafeAssign' section with a dropdown menu and a '100% overall match' indicator. A red arrow points to a small downward arrow next to the SafeAssign section, with a box labeled 'Click to show SafeAssign report'. Another red arrow points to a small downward arrow next to the 'SUBMISSION' section, with a box labeled 'Click to show feedback box'. At the bottom right, there are three buttons: 'Cancel', 'Save Draft', and 'Submit'.

Comment button

Enter score

Click to show SafeAssign report

Click to show feedback box

Cancel Save Draft Submit