Camtasia

Make a Recording

Prepare you desktop screen
- Open any programs you want to include in your recording

Open Camtasia

Click Record the Screen
- Green dashed line shows the area of screen being recorded.
- Make sure audio is on
- Drop down box to uncheck system audio (won't record computer sounds)
- Click red Rec button (or F9)
- F9 to pause recording
- F10 key stops the recording

Advanced Recording Option – Screen Draw while recording
- Ctrl + Shft + D to turn Screen Draw off and on
- Once one, what you draw on the screen (outlines, highlights, free form) stays until you turn Screen Draw off (Ctrl + Shft + D)

Review and Save Your Work

Preview your recording (opens automatically)

Click "Save and Edit" (both Recording File and Project File)
- Save on your documents in the S-drive
- Create a separate folder for each video
- Name recording file; click Save (red file = recording file)
- A new project file will automatically open. The project file (green file) is what you'll edit and share.
  - Choose dimension (1280 x 720 for YouTube)
- Click File, then "Save Project"
  - Name it and save in the folder you already created for the recording (red) file

Basic Editing – removing snips of audio and video tracks

- One track for audio, one track for video
- Select snip to remove by positioning green (beginning) and red (end) parts on the playhead
  - Can zoom in for a more detailed view
  - Hit spacebar to preview the snip you want to delete
  - Hit scissors to delete

Adding Callouts (Blur, Text, Arrow…and more)

- Position playhead where you want to add a callout
- Click Callout button
- Choose the Callout
- Adjust size, position, color, text
- A new track for the Callout is created
  - Adjust on the track where it is located, where it begins and ends

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Produce and Share Your Project

- Suggest uploading to YouTube (sign up for a free account)
- Click "Produce and Share"
  - Choose how you'll share it (YouTube)
- Will get a link you can add to Blackboard (URL or embed code)

Video Resources

Main page: https://www.techsmith.com/tutorial-camtasia-8.html

Record Your Screen
VIDEO 2:30

Manage Files and Projects
VIDEO 2:46

Basic Video Editing
VIDEO 2:45

Working with Callouts
VIDEO 4:13

Produce and Share Your Video
VIDEO 3:36

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