

Blackboard Learn Rubrics

1. To view the rubrics you've created, click on Course Tools, then Rubrics.

The screenshot shows the Blackboard Learn interface. On the left, the 'Course Tools' menu is expanded, and a red arrow points to the 'Rubrics' option. The main content area is titled 'Rubrics' and contains a table of rubrics. The table has two columns: 'Name' and 'Description'. The rubrics listed are: '0 point rubric', 'Discussion Rubric', 'Essay question rubric', 'Test 3', 'test rubric 1', and 'Test rubric 2'. There are 'Delete' and 'Export' buttons above and below the table.

Name	Description
0 point rubric	0 point rubric used for providing feedback.
Discussion Rubric	Test discussion rubric using percent range.
Essay question rubric	
Test 3	ouhklhktj
test rubric 1	Rubric description can be added here (optional).
Test rubric 2	

2. Create a rubric.
 - a. Click on Create Rubric.

This is a close-up view of the 'Create Rubric' button in the Blackboard Learn interface. A red arrow points to the 'Create Rubric' button. Below the button, the top part of the rubrics table is visible, showing the 'Name' and 'Description' columns.

Name	Description
0 point rubric	0 poin
Discussion Rubric	Test d
Essay question rubric	

b. Name the rubric. Provide an optional description (not seen by students).

1. Rubric Information



* Name

Description

c. Enter the rubric details. You can create rubrics based on points, a point range, percentage, a percentage range, or no points. You can also add rows (criteria) and columns (levels of achievement). You can edit the criteria titles and levels of achievement titles by clicking on the arrow . Enter descriptions for each level of achievement in the text boxes. Enter the weighting for the criteria (bellow shows 33%, 34%, and 33%).

2. Rubric Detail

The Rubric Grid lists **Criteria** (rows) for measuring **Levels of Achievement** (columns)

Add Row Add Column Rubric Type: **Percent Range** Show Criteria Weight

Levels of Achievement: **Novice** **Competent** **Proficient**

Criteria \updownarrow

Formatting \downarrow
Weight %

Organization \downarrow
Weight %

Grammar \downarrow
Weight %

	Percent 0	Percent 50	Percent 100
Formatting	<input type="text" value="abc"/>	<input type="text" value="abc"/>	<input type="text" value="abc"/>
Organization	<input type="text" value="abc"/>	<input type="text" value="abc"/>	<input type="text" value="abc"/>
Grammar	<input type="text" value="abc"/>	<input type="text" value="abc"/>	<input type="text" value="abc"/>

Total Weight: 100.00%


d. Click Submit when finished.

3. Submit

Click Submit to proceed. Click Cancel to quit.



3. Attach a rubric to an assignment (a Drop Box in Angel).

a. Click on Content, find the assignment you want to add the rubric, click on the arrow  then click Edit.

A screenshot of the Angel LMS interface. On the left is a navigation menu with 'Content' highlighted in yellow and a red arrow pointing to it. The main area is titled 'Content' and lists several assignments: 'Discussion Forum with Rubric', 'Paper 1 Drop Box', 'Draft Paper Drop Box with Feedback Rubric', 'Test with rubric', 'test paper 3', 'test', and 'test assignment without rubric'. The 'test assignment without rubric' item is highlighted in yellow. A dropdown menu is open over this item, with 'Edit' highlighted in yellow and a red arrow pointing to it. The dropdown menu options include: Adaptive Release, Adaptive Release: Advanced, Set Review Status(Disabled), Metadata, Statistics Tracking (On/Off), User Progress, Move, and Delete.

b. Click on Add Rubric, then Select Rubric.

The screenshot shows the 'Assignment Information' section of a course management system. The 'Name and Color' field is set to 'test assignment without rubric' with a black color swatch. Below this is an 'Instructions' text editor with a rich text toolbar. The 'Grading' section shows 'Points Possible' set to 100. Under 'Associated Rubrics', there is an 'Add Rubric' dropdown menu that is open, showing three options: 'Select Rubric', 'Create New Rubric', and 'Create From Existing'. A red arrow points to the 'Select Rubric' option. The 'Availability' section is partially visible at the bottom.

c. Click the rubric you want to attach, then click Submit.

The screenshot shows a 'Select Rubrics' dialog box. It contains a table with the following data:

<input type="checkbox"/>	Name ▲	Description	Date Last Edited
<input type="checkbox"/>	0 point rubric	0 point rubric used for providing feedback.	11/19/14 3:35 PM
<input type="checkbox"/>	Discussion Rubric	Test discussion rubric using percent range.	11/20/14 2:12 PM
<input type="checkbox"/>	Essay question rubric		11/19/14 4:32 PM
<input checked="" type="checkbox"/>	test rubric 1	Rubric description can be added here (optional).	11/19/14 3:28 PM





Below the table, it says 'Displaying 1 to 4 of 4 items' with 'Show All' and 'Edit Paging...' buttons. At the bottom, there is a 'Selected Rubrics 1' indicator, a 'Cancel' button, and a highlighted 'Submit' button. A red arrow points to the 'Submit' button.

- d. Make the rubric visible to students: On the right hover mouse over this area.
Click on Yes With Rubric Scores.

3. Grading

✖ Points Possible

Associated Rubrics

Name	Type	Date Last Edited	Show Rubric to Students
  test rubric 1	 Used for Grading	Nov 19, 2014 3:28:25 PM	 No

4. Availability





Yes (With Rubric Scores)
Yes (Without Rubric Scores)
After Grading

- e. Now the rubric is visible to students. Click Submit and the rubric will be attached.

3. Grading

✖ Points Possible

Associated Rubrics

Name	Type	Date Last Edited	Show Rubric to Students
  test rubric 1	 Used for Grading	Nov 19, 2014 3:28:25 PM	 Yes (With Rubric Scores)

Submit

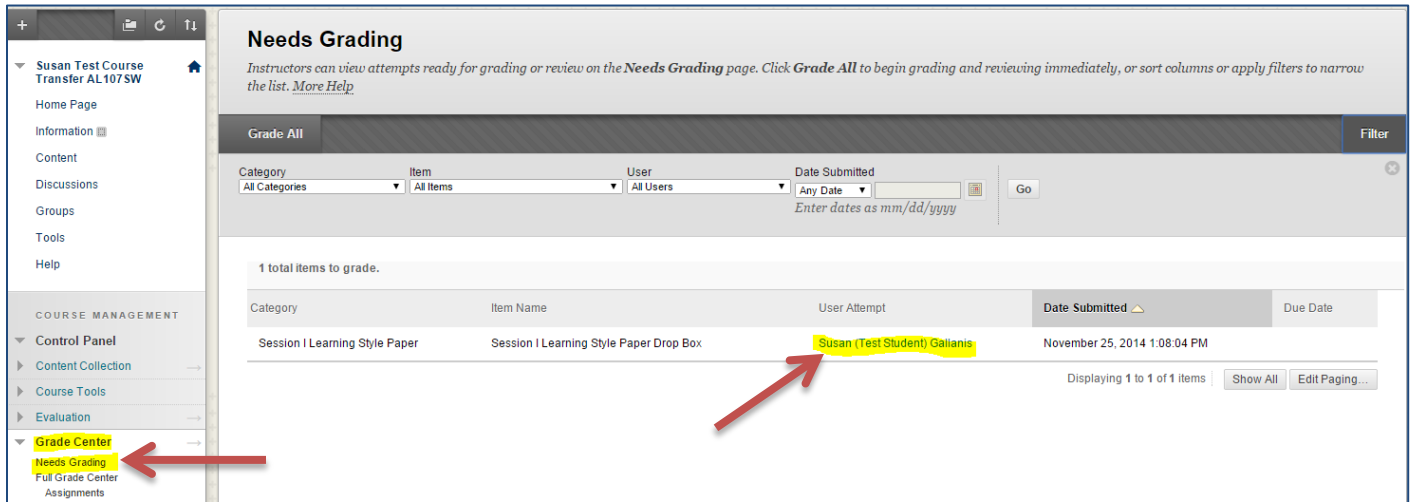
Click **Submit** to finish. Click **Cancel** to quit without saving changes.

For a video tutorial about creating rubrics, view this video:

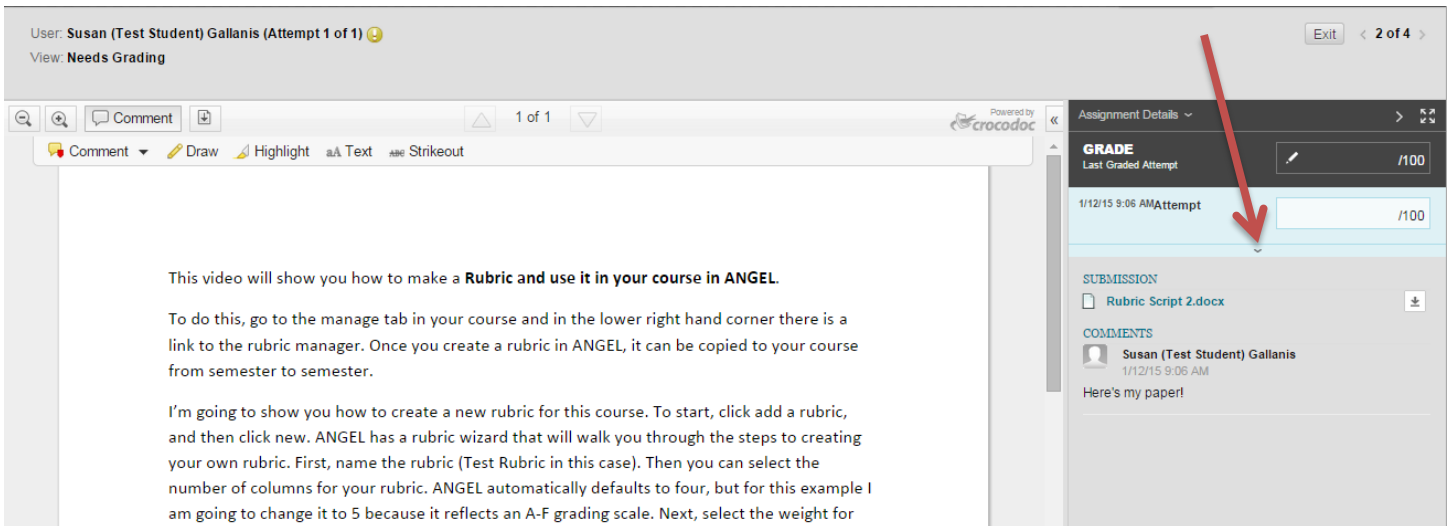
<https://www.youtube.com/watch?v=ReR0icb-4Vk&list=PLontYaReEU1tzu1T5gfiX-JQA5nBc3isN&index=9>

4. Grade an assignment using a rubric.

- a. Click on Grade Center, then click on Needs Grading. Click on the student name to show their assignment submission.



- b. You can enter comments and feedback without downloading the paper (inline grading). More information about inline grading is described in the Blackboard Basics session. To view and grading using the rubric, click on the small arrow.



- c. Click on the rubric title to view the rubric.

Assignment Details

GRADE
Last Graded Attempt

1/12/15 9:06 AM Attempt

GRADE BY RUBRIC

[TEST RUBRIC 1](#) Used for Grading

FEEDBACK - SHOWN TO LEARNER

Character count: 0

- d. Click on Show Descriptions to show more rubric details. Click on Show Feedback to enter individual feedback. Click on the buttons to grade using the rubric.

Assignment Details

GRADE
Last Graded Attempt

1/12/15 9:06 AM Attempt

GRADE BY RUBRIC

[TEST RUBRIC 1](#) Used for Grading

Show Descriptions Show Feedback

THESIS STATEMENT (15%)

Novice 10 (10%) points

Competent 15 (15%) points
31131313132

Proficient 18 (18%) points

New Column4 20 (20%) points

Feedback:

abc

- e. At the bottom of the rubric is another text box for overall feedback. When finished click Save Rubric.

Raw Total: 15.00 (of 100.0)
Change the number of points out of 100.0 to:

Feedback:

abc ✓

Text Editor Cancel Save Rubric

- f. The score will be entered for you. Click Submit. The score will be added to the Grade Center and the student will receive the graded assignment with rubric details.

Assignment Details

GRADE
Last Graded Attempt /100

1/12/15 9:06 AM Attempt **79.50**/100

GRADE BY RUBRIC

TEST RUBRIC 1 Used for Grading

FEEDBACK - SHOWN TO LEARNER

Character count: 0

[Add Notes](#)

Cancel Save Draft **Submit**