Create a Stand Alone Grade Center Column and Attach a Rubric
(The Column/Rubric is Not Used for Grading the Assignment – for Outcomes Assessment Only)

1. In the course click on Grade Center, then Full Grade Center. Click on Create Column.

   ![Grade Center interface]

   Create Column button

2. Enter Column Name. Examples: GLO#1 Assessment, GLO#5 Assessment. Enter zero for Points Possible. Hover over Add Rubric, then click on Select Rubric.

   ![Grade Center column creation interface]

   Column Name: GLO Assessment

   Points Possible: 0

   Select Rubric button
3. Choose the rubric with the check box, then click Submit.

4. You’ll see the rubric name (it will not be visible to students). Click No for the three options at the bottom and click Submit.

5. The column will appear on the far right end. The circle/red line indicates students cannot see this column.