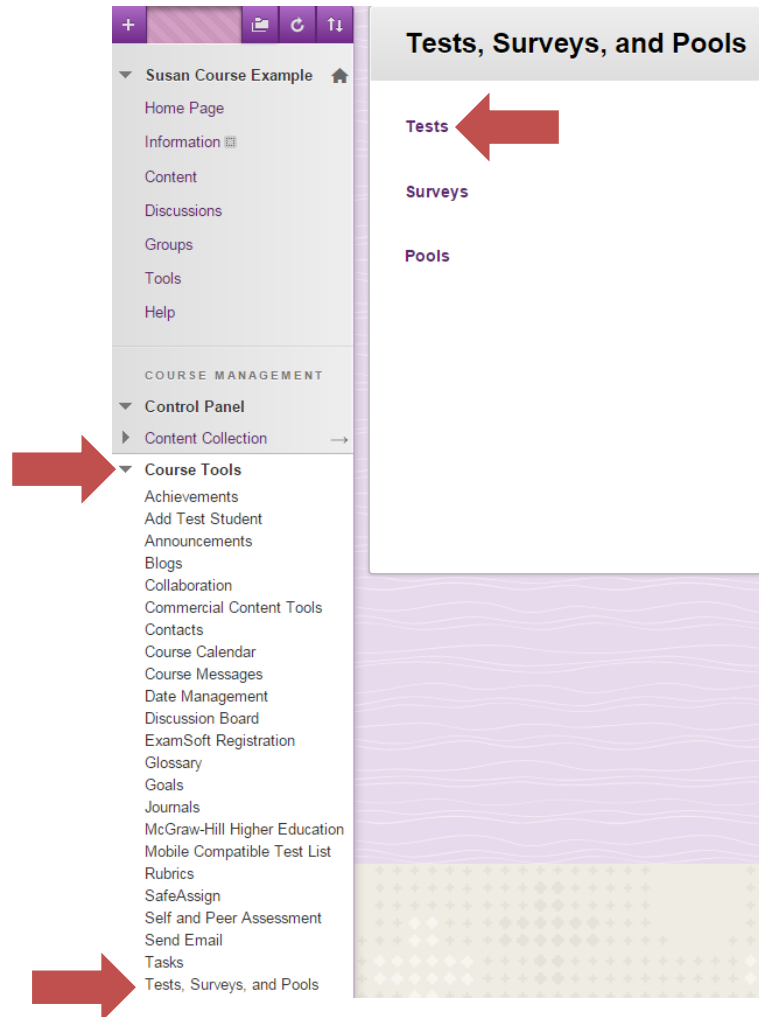
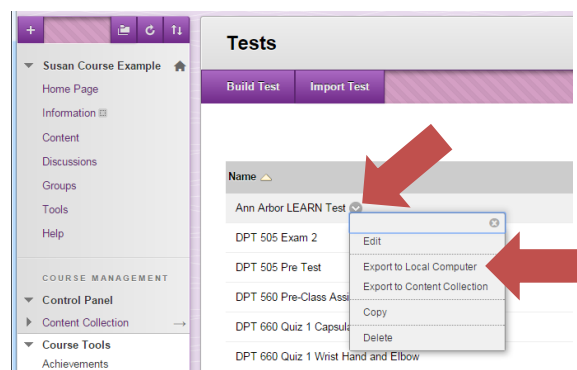


Copy a Test from One Blackboard Learn Course to another Blackboard Learn Course

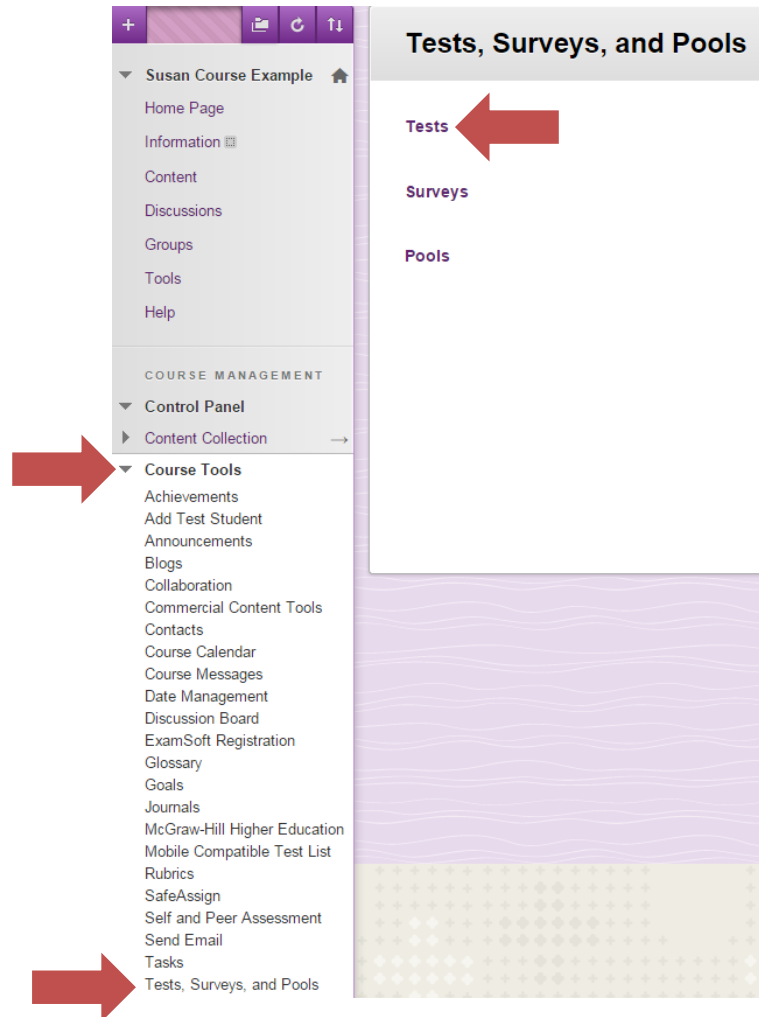
1. In your course, click Course Tools, then Tests, Surveys and Pools. Click on Tests.



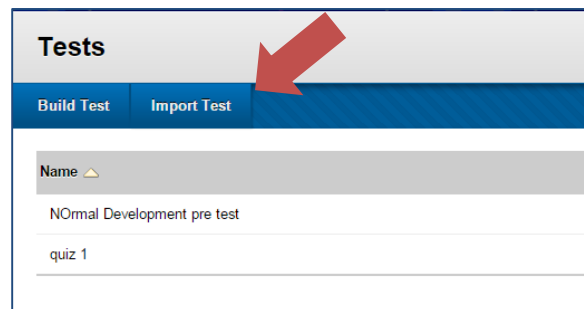
2. Hover mouse over the test title you want to copy to another course. Click on the chevron, then click Export to Local Computer. The test will download to your computer as a zip file.



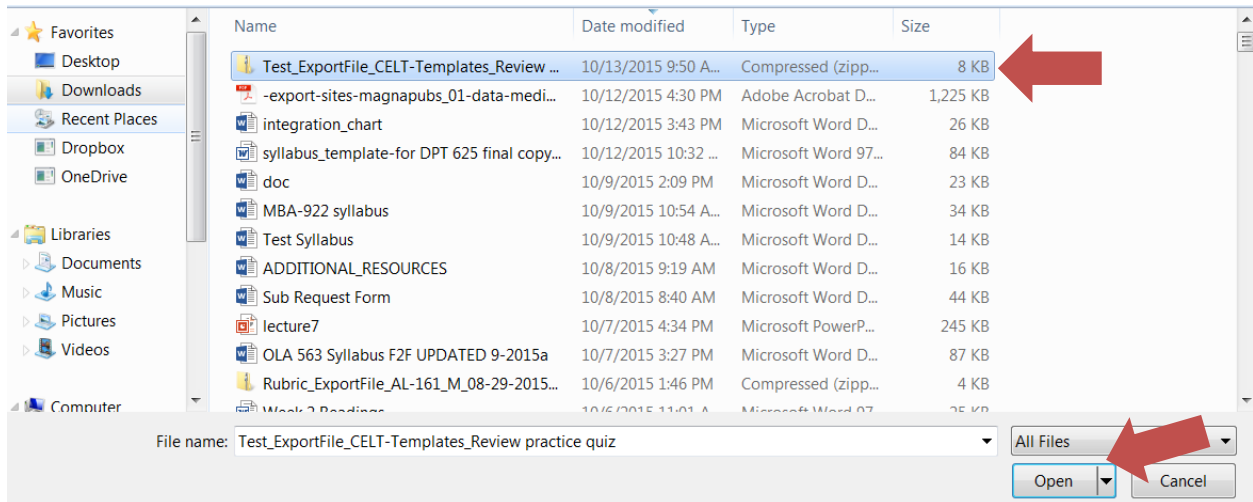
3. Go into the course you want the test copied into. Click on Course Tools, then Tests, Surveys and Pools, then click on Tests.



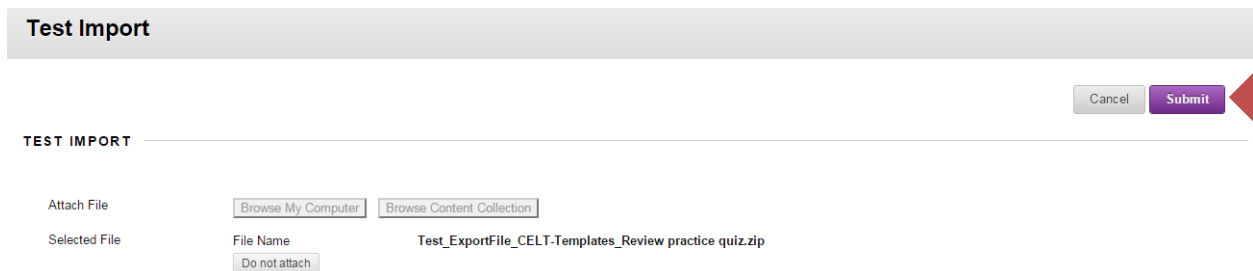
4. Click Import Test.



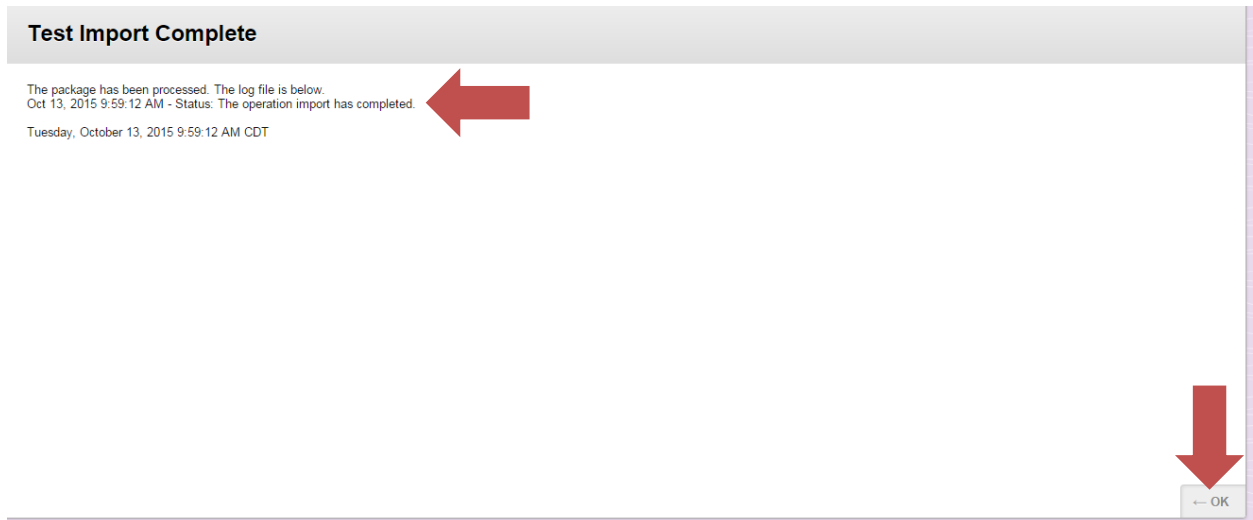
5. Click Browse My Computer, choose the zip file, then click Open.



6. Click Submit.



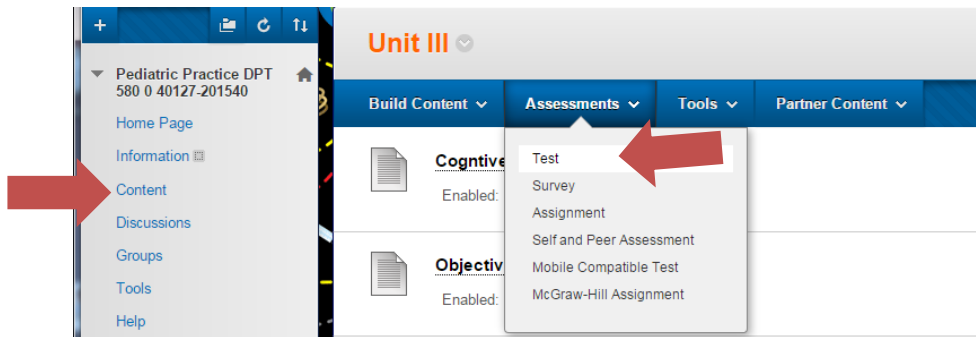
7. A message will appear that the operation is complete. Click OK.



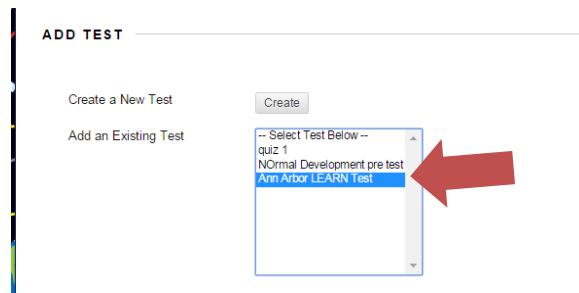
- The test has been imported into your course, but not deployed (linked) to the Content Area.

Tests		
Build Test Import Test		
Name ▲	Deployed	Date Last Edited
Ann Arbor LEARN Test	No	July 24, 2015 2:21 PM
NOrmal Development pre test	No	June 3, 2015 12:10 PM
quiz 1	No	May 14, 2015 2:36 PM

- To deploy the test (link it into the Content Area), click Content. Click to the location where you want the test added. Hover mouse over Assessments, then click Test.



- Click on the name of the test.



- Set the test options then click Submit. Note: See the Deploy and Assessment tutorial for additional details about setting test options.

