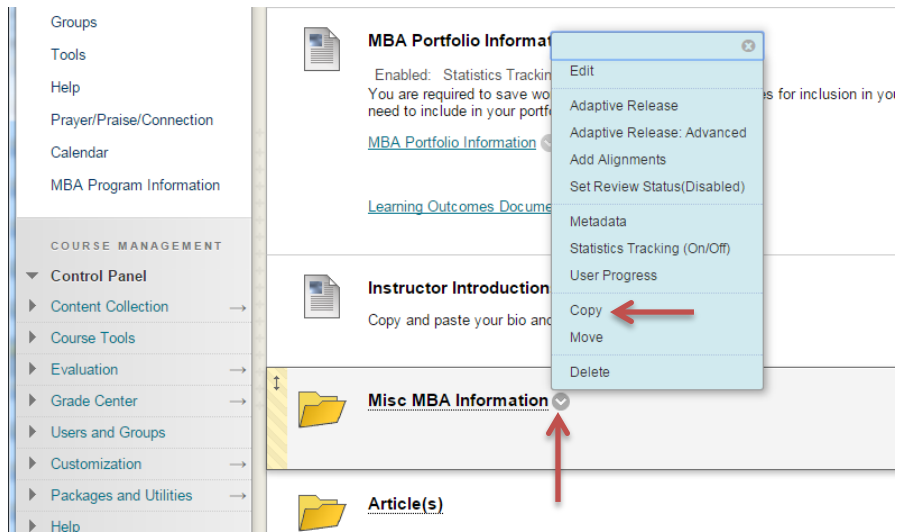


Copy Course Content from Blackboard to Blackboard (content only, not a full course copy)

1. Hover mouse next to title of the content you want to copy. Click on the down arrow. Click on Copy.



2. Choose the course you want to copy the content into (destination course).

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CONTENT INFORMATION

Name: Misc MBA Information

DESTINATION

Destination Course:

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Include links and make copies of attached and embedded files

3. Click Browse. A pop up box will appear. Click the folder where you want content to be copied to.

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CONTENT INFORMATION

Name Misc MBA Information

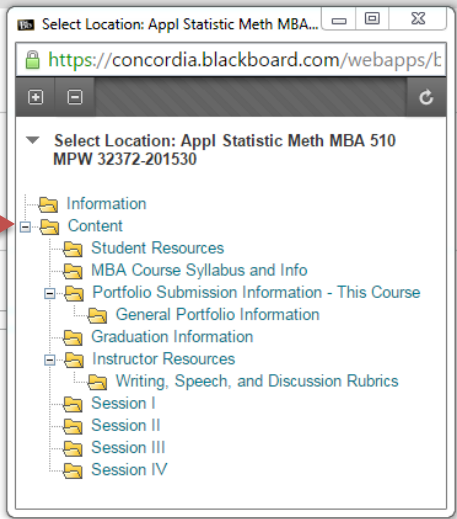
DESTINATION

Destination Course Appl Statistic Meth MBA 510 MPW 32372-201530

Destination Folder /Content

Create links for items which cannot be copied Yes No

Copy Alignments Yes No



The dialog box shows a tree view of folders under the heading 'Select Location: Appl Statistic Meth MBA 510 MPW 32372-201530'. The folders listed are: Information, Content, Student Resources, MBA Course Syllabus and Info, Portfolio Submission Information - This Course, General Portfolio Information, Graduation Information, Instructor Resources, Writing, Speech, and Discussion Rubrics, Session I, Session II, Session III, and Session IV. A red arrow points to the 'Content' folder.

4. Click Submit.

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CONTENT INFORMATION

Name Misc MBA Information

DESTINATION

Destination Course Appl Statistic Meth MBA 510 MPW 32372-201530


Destination Folder /Content

Create links for items which cannot be copied Yes No

Copy Alignments Yes No

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A red arrow points to the 'Submit' button.